

Grass Valley School District

POSITION TITLE:	DISCOVERY STUDY TEACHER
SALARY PLACEMENT:	CHARTER CERTIFICATED SALARY SCHEDULE: POSITION B
REPORTS TO:	SITE PRINCIPAL

SUMMARY:

Under the direction of the Superintendent, Assistant Superintendent, Coordinator, Director, Principal, or Vice Principal, the job of “Teacher” is done for the purpose of facilitating student success in academic skills through implementing district-approved curriculum; documenting teaching and student progress toward standards, activities and/or outcomes; addressing specific educational needs of students; providing a safe and optimal learning environment and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc.

ESSENTIAL FUNCTIONS:

Essential functions may include, but are not limited to the following:

- Instruct students for the purpose of improving their academic skills through a defined course of study.
- Utilizes lesson plans for the purpose of implementing district and state curriculum guidelines.
- Meet with families every 20 days to collect work and lesson plans for the previous attendance period and go over the essential standards for the upcoming time period. Also to discuss possible tie-ins to the expedition.
- Meet with all families, all together, with the other Discovery Studies teachers to specifically give instruction on incorporating the expedition into their teaching. These are monthly meetings.
- Meet with families, all together for 1 or 2 fieldwork trips each month. Every attempt will be made to make these trips no farther away from Grass Valley than Sacramento.
- Teach an on-site class once a week that will be targeted on furthering their understanding of their fieldwork and expedition. It will include additional literature and art instruction.
- Attend three (3) special events that might include: culminating showcase events, CA living history day, graduation, etc.
- Prepares teaching materials and documentation, e.g. grades, attendance, etc., for the purpose of implementing lesson plans and providing written support and/or conveying information. Order supplies and materials for the families on their caseload.
- Communicate attendance and needs with the Discovery Studies Coordinator.
- Coordinate the computer loan program for their families.
- Be the first line of contact for the needs of their families.
- Attend Discovery Studies meetings throughout the year.
- Participate in a half-time teachers share of duties similar to a Core Teacher that would include: adjunct duties, staff meetings (as needed), EL Collaboration (as needed).
- Assesses student for the purpose of providing feedback to student, parents, and administration, i.e., student’s progress toward standards, expectations, goals, etc.
- Collaborates with school personnel, parents and community members for the purpose of improving the quality of student outcomes, developing solutions and planning curriculum.
- Monitors student activities, e.g. classroom, grounds, etc., for the purpose of providing a safe and optimal learning environment.
- Reports incidents, e.g. fights, suspected child abuse, suspected substances abuse, etc., for the purpose of maximizing students’ personal safety and adhering to Education Code, district and/or school policies.
- Directs instructional assistants, volunteers and/or student aides for the purpose of providing an effective school program and ensuring that the needs of the students are met.
- Demonstrates methods required to perform assignments and/or skills, i.e. lab experiments, athletic techniques, etc., as required for the purpose of providing the students with the necessary skills to perform the tasks safely and/or accurately.
- Ability to have a flexible schedule.

DISCOVERY STUDY TEACHER

OTHER REQUIREMENTS PAID ON AN EXTRA HOURLY TIME SHEET:

- Conduct STAR testing.
- Teaching more than one class and the prep associated with those extra classes.
- Attend the Discovery Studies Retreat.
- Extra time for special needs students that fall outside the family meeting or class time.
- Summer professional development will be paid at the certificated staff development rate.

EDUCATION AND EXPERIENCE:

- Any combination equivalent to: bachelor's degree and additional certification related to students served.
- Prior job related experience and/or education.
- Skills to motivate students, communicate with individuals from varied educational and cultural backgrounds, direct support personnel, evaluate performance
- Knowledge of age-appropriate teaching methods, state curriculum framework, awareness of education code and board policies.

LICENSES AND OTHER REQUIREMENTS:

- Valid Teaching Credential for appropriate level of instruction and/or subjects.
- Valid California driver's license.
- TB test clearance.
- Criminal Justice fingerprint clearance.

PHYSICAL REQUIREMENTS:

Endurance

Sit
Stand
Walk
Drive
Keyboarding

Minutes At One Time

0-30 min.
0-5 min.
0-5 min.
0-30 min.
0-5 min.

Total Hours In An 8-Hour Day

3-5
0-2
3-5
0-2
1-4

	NVR 0%	RARE 1-5%	SELD 6-19%	OCCAS 20-33%	FREQ 34-66%	CONT 67-100%
LIFT						
1 - 10 lbs.						X
11 - 20		X				
21 - 35		X				
36 - 50		X				
51 - 75		X				
76 - 100		X				
CARRY						
1 - 10 lbs.					X	
11 - 20		X				
21 - 35		X				
36 - 50		X				
51 - 75		X				
76 - 100		X				
PUSH						
1 - 10 lbs.			X			
11 - 20		X				
21 - 35		X				
36 - 50		X				
51 - 75		X				
76 - 100		X				
PULL						
1 - 10 lbs.			X			
11 - 20		X				
21 - 35		X				
36 - 50		X				
51 - 75		X				
76 - 100		X				

	NVR 0%	RARE 1-5%	SELD 6-19%	OCCAS 20-33%	FREQ 34-66%	CONT 67-100%
ENVIRONMENT						
Bend/Stoop					X	
Twist				X		
Crouch/Squat				X		
Kneel			X			
Crawl		X				
Walk-Level					X	
Walk-Uneven		X				
Climb Stairs		X				
Climb Ladder		X				
Reach Shoulder			X			
Use Arms						X
Use Wrists						X
Use Hands						X
Handling						X
Fingering					X	
Foot Control				X		
Inside						X
Outside				X		
Heat	N	O	R	M	A	L
Cold	N	O	R	M	A	L
Dusty	N	O	R	M	A	L
Noisy	N	O	R	M	A	L
Humid	N	O	R	M	A	L
HAZARDS:	Blood Borne Pathogens X					
Mechanical	Radiant		Explosive			
Burns	Electrical		Other			

DISCOVERY STUDIES TEACHER

Grass Valley School District is an equal opportunity employer and prohibits unlawful discrimination and/or harassment of district employees, job applicants, in educational programs and activities based on any legally protected characteristics, actual or perceived, including, but not limited to: race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, sex, sexual orientation, gender, gender identity or gender expression or association with any of the aforementioned protected group statuses. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application has been made. It is the responsibility of the applicant to notify the employer of any necessary modifications to the job or work site in order to determine whether the employer can reasonably accommodate any known disability. The Grass Valley School District prohibits sexual harassment and maintains a tobacco-free, drug-free environment. Inquiries regarding the District's nondiscrimination policies may be directed to the Superintendent or designee.

The information contained in this job description is for compliance with the American with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

I, _____ have read and received a copy of this job description, and understand that a copy of this job description will become part of my personnel file.

Employee Signature

Date